



## Administrator of the Year 2026 Entry Form



This award, sponsored by Curi, recognizes a medical group practice administrator affiliated with the Carolinas Medical Group Management Association. This person has exhibited exceptional leadership management proficiency and enhanced effectiveness in the delivery of health care in his/her practice and community through a recent, noteworthy achievement.

All nominated candidates will be notified of their nomination. The award recipient will receive:

- \$2,500 in reimbursable funds towards Carolinas MGMA, MGMA and/or ACMPE educational resources,
- Public recognition at the Carolinas MGMA Fall Conference (October 8-9 in Charlotte)
- Promotion through a press release to national trade and consumer media,
- Recognition within the Carolinas MGMA community and through the *E-News Blog*.

**Required Documentation & Judging Requirements:** Each nominee must be a Carolinas MGMA member and the nomination should be accompanied by a completed nomination form with Questions & Exhibits listed below. Judging will consist of percentages as listed below.

***Carolinas MGMA Questions: 20 points***

***Candidate Form: 60 points***

***Letters of Support – 20 points***

**Nominate yourself or a colleague!**

To nominate another administrator, please email [Melissa@carolinasmgma.org](mailto:Melissa@carolinasmgma.org). The candidate will be contacted and asked to complete the following application form for consideration.

**Email Completed Nominations to:** [Melissa@carolinasmgma.org](mailto:Melissa@carolinasmgma.org)

**Mail:** Carolinas MGMA Administrator of the Year  
1300 Baxter St., Suite 360  
Charlotte, NC 28204

**DEADLINE FOR SUBMISSION: 5PM – AUGUST 14, 2026**

# Carolinas Medical Group Management Association

## 2026 Administrator of the Year - Nomination Form

Candidate's Name: \_\_\_\_\_

Medical Practice Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

President/Lead Physician/Owner Name & Contact Information: \_\_\_\_\_

\_\_\_\_\_

*Carolinas MGMA Questions: 20 points | Candidate Form: 60 points | Letters of Support – 20 points*

### **1. Carolinas MGMA Questions – for the purpose of this section, please share your membership tenure and experience as an NCMGMA/SCMGMA/Carolinas MGMA member.**

How long has the Nominee been a member? \_\_\_\_\_

How many conferences/local chapter events has the Nominee attended within the last two years? \_\_\_\_\_

Please list all Carolinas MGMA Board or Committee leadership positions held:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **2. Candidate Form**

2a. Please provide a description of how the Nominee has demonstrated a commitment to the profession.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2b. Please provide a description of the Nominee's ability to collaborate with other team members by implementing a recent, noteworthy activity or series of activities.

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2c. Please provide a description of the Nominee’s noteworthy management activity or activities, including goals and outcomes.

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2d. Please provide a description of the Nominee’s role in carrying out the activity.

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2e. What does the Nominee contribute to the business of healthcare through education and advocacy for the healthcare community?

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2f. What does the Nominee contribute to the local healthcare community?

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**3. Letters of Support**

3a. Attach letters or send emails from physicians, superiors, colleagues (other administrators or managers) and/or staff testifying to the achievement and supporting the nomination – no more than 3 letters/emails. Please send these to [Melissa@carolinasmgma.org](mailto:Melissa@carolinasmgma.org).

3b. Attach a description of the Nominee’s professional credentials and background (CV).